



DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

INTRADEPARTMENTAL CORRESPONDENCE

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DATE: November 1, 2023
TO: Paulette Territo
Consultant Contract Services Administrator
FROM: Eric Kalivoda
Secretary
RE: Selection Justification
Contract No. 4400027600
Entity Contract for Cong Relief Winfield Road
Project Short List
State Project No. H.003855.5
F.A.P. No. H003855.5
Bossier Parish

BY DATE
BY DATE
BY DATE

In accordance with Louisiana Revised Statute 48:293, this memorandum serves as justification for selection of Neel-Schaffer, Inc., ranked number 2 on the referenced project short list.

The advertised project description provides that the scope of services is to provide design services under contract with the Bossier Parish Police Jury ("the Parish") for a new two-lane roadway from Benton Road (LA 3) to 1 mile east of the Swan Lake Road intersection.

The shortlist identifies G.E.C., Inc. as number 1, Neel-Schaffer, Inc., as number 2, and Gresham Smith as number 3 in overall rank. However, I am selecting Neel-Schaffer, Inc., due to its particular familiarity with this project. The firm's knowledge of the project limits, scope, and requirements will add efficiencies to this project. In addition, this firm is recommended by the project manager, as well as the Bossier Parish Police Jury by letter dated October 25, 2023, pursuant to La. R.S. 48:293(A)(2).

For the foregoing reasons, I have selected Neel-Schaffer, Inc., number 2.

EK:dm

Attachment

RECOMMENDED FOR APPROVAL

DATE

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DATE

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Signature of Eric Kalivoda

DATE

11/3/23

APPROVED

DATE