

State Project No. H.004985.2
I-12 to Bush EIS
Route LA 3241
St Tammany Parish

Question and Answer

Q1. Will it be acceptable to meet the minimum personnel requirement 4a, Professional Attorney with 5 years of experience in wetland mitigation, through the use of a contract services agreement rather a sub consultant having to submit an entire 24-102 for the law firm?

A1. Per the Instruction for completing the DOTD Form 24-102, Contract employees may be allowed for a period of time for a particular element or task on a project. They are **NOT** to be included in the section for Full-Time personnel on firm's payroll. Contract employees should be shown in **Section 9a. Project Staffing Plan** with resumes included in **Section 10.**

Use of contract employees requires prior approval by the Consultant Contract Services Section for each element or task on a project.