

September 25, 2013

Retainer Contracts No. 4400004012 & 4400004013  
Retainer Contracts for Stage 0 Studies  
Statewide

Q1. Does the 3% DBE/WBE goal apply to both of the above referenced contracts or only to the latter?

A1. The 3% applies to both contracts.

Q2. I am seeking confirmation under the Minimum Personnel Requirements for the need of two (2) Certified Professional Traffic Operations Engineers identified in Item No. 4 (b) which states, "Two Professional Civil Engineers registered in the State of Louisiana, with a minimum of five years experience in traffic analysis and certified as Professional Traffic Operations Engineers (PTOE)." Historically, Stage 0 projects with the Department have required only one PTOE, and has seemed adequate enough to handle the level of a Stage 0 type project. By this requirement, LADOTD has narrowed the competition to a select few companies.

A2. The two PTOE requirement for Stage 0 Studies are justified. The majority of the Stage 0 Studies have very large traffic components.

Q3. Is it possible that the Minimum Personnel Requirement for a Registered Engineer with five years of Bridge Design Experience under No. 3 be provided by a Sub Consultant rather than the Prime Consultant?

A3. Yes. Please see Addendum.

Q4. Can you provide the overall percentages to be used in Item 8a of our proposal?

A4. The Department does not specify the percentages between the Prime and their Sub-Consultants. The Project Manager does not wish to provide a breakdown in terms of percentages for each task listed in the scope of services. The data including the percentage breakdown of these tasks in the 24-102 submittal by the Prime helps the Evaluation Team determine the experience level and the firm's ability to assess the project's needs.

Q5. Is it possible for an Engineering Firm to be awarded a new Stage 0 Retainer Contract before their current one had ended or maxed out?

A5. Yes.